#### about us

f-BLOK architecture is an architecture and interior design studio based in Winnipeg, MB. Our group shares a common interest in the built environment, emphasizing place-making that is inclusive, meaningful, and respectful. We are a young firm with a lot of ambition and room for growth. f-BLOK will be a different company in a few years because you are going to help change it for the better.

We are on the hunt for an Interior Design Lead to help elevate f-BLOK's interior design sector. The Interior Design Lead will work closely with the firm's principals in the development and execution of growing our interior design services, including strategically positioning f-BLOK interiors in existing and new markets. This position will be responsible for growing and leading the interior design team while working with f-BLOK leadership to enhance the firm's overall business growth. The Interior Design Lead is reliable, agile, approachable, and passionate about building a collaborative interior design sector with designs that resonate with our clients and their stories. This is a new role within the firm and provides a great opportunity for creativity, growth, and impact.

All full-time employees have access to comprehensive benefits, including our health spending account and wellness spending account. Additionally, all employees are eligible to participate in f-BLOK's profit-sharing plan.

### about the position

- Work as part of a collaborative team of architects, interior designers, technologists, consultants, contractors, and clients.
- Contribute to the overall trajectory and culture of the firm.
- Creation and execution of an Interior Design Unit growth plan complete with targets and projections.
- Interior design strategic direction related to target markets, profitability, growth, etc.
- Interior design business development and marketing direction within firm's overall business development.
- Leading the interior design team, including full onboarding process.
- Developing interior design quality elevation tools and techniques.
- Mentor team members and up-and-coming interior designers.
- Execution of interior design work in office with input from leadership as needed current firm projects primarily architectural with significant opportunity for interior design focus work.
- Lead interior design proposals and go/no-go, in coordination with marketing lead.
- Responsible for interior design library, training, and mentorship.
- Direct and develop interior design templates and tools for use across all projects.
- Salary range of \$70-85K, to be negotiated based on value brought to table, pertinent to f-BLOK.

#### about you

- You are a Professional Interior Designer, or on track to become one within next 12 months.
- You have 5+ years experience in an architectural or interior design firm or similar.
  - You understand user experience from multiple perspectives and abilities.
  - You are inspired by clients stories and missions and driven to provide spaces that reflect them and their potential.
  - You are curious, expanding on the limits of your knowledge and experience.
- "Quality" is not just about design; it considers long-term performance and functionality.
- You have a keen eye for detailing and carrying design execution through all stages of projects, and can both execute and mentor others on detailing.
- You excel at leading client meetings and can easily articulate ideas and technical solutions.
- You are equally able to work alongside a team as you are able to take full ownership of a project from start to finish.
- You believe in thoughtful consideration on how the built environment affects the overall environment, the health & wellness, and the social participation of those that occupy each space and are eager to pursue inclusivity and accessibility for all, always.
- You have a keen understanding and interest in sound interior details, material performance and furniture selection and tendering.
- You double check your work and welcome the feedback or review of a team member.
- You are detail-oriented but also have an exceptional ability to see the big picture and beyond.
  - You have wild ideas and the skill, drive, and fortitude to execute them.
  - You excel navigating a room, understanding the pulse, and moving it toward decision-making.
  - You have a sense of humour and connect well with others.
  - You are comfortable with minimal direction and are self-directed.
  - You follow up and follow through on time.
  - You have an interest in doing projects, supporting projects, and building processes and tools to support others.
  - You are excited about f-BLOK and the role and impact you may be able to have with us.

Across the board, we value highly collaborative people - people who work with an open mind, who can deconstruct problems on the fly, who will simultaneously be inventive, iterative, and have the fortitude to see the idea through in an efficient way. Fundamentally, we look for teammates who embody f-BLOK's Foundational and Organizational Values and who will push us to grow and be better for it.

### how to apply

Interested applicants are encouraged to forward their cover letter, resume, and references, in confidence, to <u>info@f-BLOK.ca</u>. Application deadline is Dec 10, 2023.

We encourage applications from qualified individuals with diverse backgrounds, including but not limited to, racialized or visible minorities, Indigenous peoples, individuals with disabilities, those facing marginalization, and people of all sexual orientations and gender identities. If you belong to a marginalized community, we invite you to indicate this in your application.

Only candidates selected for an interview will be contacted. We thank all applicants for their interest in f-BLOK architecture inc.

Our foundational values were generated by the firm leaders and founders, and they articulate the values we hold as a firm and as an organization.

Feel free to hold us accountable to these values when you believe the firm is acting out of sync with them. We also welcome any ideas for ways we could more fully enact on them.

## adaptable

## growth

We are adaptable and are comfortable navigating ambiguity. We translate problems and ideas into actionable processes and solutions. Our process relies on open, candid dialogue to understand the core of the problem we are solving.

We actively analyze, reflect, and improve upon existing approaches, systems, and solutions. We embrace questioning, feedback, and have a growth mindset. We will never settle in our pursuit-as individuals and as an organization-to learn, drive out inefficiencies, and redefine boundaries.

## inclusionary

We believe in the power of multiple perspectives and lived experiences. We work to bring these perspectives to the decision-making table and create environments that are inclusive, constructive, meaningful, and respectful.

## building

Our ideas are not precious. We share, sketch, debate, and build upon them-internally and with expertise and community beyond. We have a responsibility to connect ideas, people, and policy makers, and create conversations on how we build a better world. Our work is bigger than us.

# foundational

Our organizational values were generated by our team in 2021. They are intentionally spoken in the first person. We hold each other accountable to the values stated below, and when needed, we remind each other of these commitments.



Artwork commissioned by Oji-Cree Artist Jordan Stranger/Tootem Doodem

# organizational

